

**Town of Galen
Town Council Monthly Meeting Minutes
Monday – June 9, 2025 – at 7:00 PM
Clyde Municipal Building Board Room**

Present; Supervisor Les Carr Jr.

Council Members; Mike Record, Jeff Montemorano, Nicole Malbone

Absent; Sarah Salerno

Town Clerk; Norma Lancaster, HW Supt. Andy Porter, Zoning Officer Tom Sawtelle

Attending:

Pledge of Allegiance

Call to order at 7:00pm.

Scheduled Speaker –

Zoning Officer Tom Sawtelle here to talk about code enforcement, he handed out a pamphlet power point of an online training he attended recently. The power point explained general rules regarding the ins and outs of zoning, compliance, complaints, violations, condemnation, due process, and any other issues related to imminent danger.

Public Comment Period – no public comment at this time

Assessment-

Motion by; Malbone 2nd by; Montemorano to acknowledge the Assessment report submitted by Kayla Sturgill for the month of May.

Ayes; Carr Jr., Record, Malbone, Montemorano

Cemetery and Animal Control – Nothing to report at this meeting

Collateral Security Reports – LNB – May 2025

Motion by; Montemorano 2nd by; Record to acknowledge the collateral report.

Ayes; Carr Jr., Record, Malbone, Montemorano

Correspondence –

Wayne County Treasurer – 1st Quarter Sales Tax Report

Motion by; Montemorano 2nd by; Record to enter the correspondence to the minutes.

Ayes; Carr Jr., Record, Malbone, Montemorano

Financials –

Resolution No. 7-2025 Budget Adjustment Capital Outlay

The Town of Galen Board authorizes the Assistant to the Supervisor to make a budget adjustment to the 2025 budget Revenue DB3501 (CHIPS) from \$374,000 to 574,389.53 Per NYS

Department of Transportation and Expense DB5112.2 (CHIPS) from \$250,000 to \$574,389.53 based on the additional Capitol Apportionments, Winter Recovery Apportionments, PAVENY and the new POP Balances to include additional carry over from the 2024-25 year.

Motion by; Montemorano 2nd by; Malbone

Ayes; Carr Jr., Record, Malbone, Montemorano

Resolution No. 8-2025 Budget Adjustment to General Expenditures

The Galen Town Board authorizes the Clerk to the Supervisor to make a budget adjustment to the 2025 budget accounts listed below, to be transferred from account A1990.4- Contingency, in the amount of \$1,050.00 to cover the increase in general expenses for the 2025 budget year.

A1220.4 – Supervisors Contractual – \$1,000.00

A1320.41 – Auditing, Town Clerk Books – \$25.00

A1320.43 – Auditing, Tax Collection – \$25.00

Motion by; Record 2nd by; Malbone to adopt Resolution No. 8-2025 Budget Adjustment
Ayes; Carr Jr., Record, Malbone, Montemorano

Highway and Buildings

HW Superintendent Porter here to present his report as follows;

Town of Galen Highway Report 6-9-2025

- Ditched on river road and turnpike road
- Cut shoulders on River Road in attempt to get water off the road
- Installed driveways for Wyatt Thorn and Gemma Cummings
- In the process of grading dirt roads and adding stone
- Working on culvert pipe on Sunderville rd. We have dug up the plugged section of pipe on the south side of the road to allow water to drain and plan to replace the whole pipe in the upcoming week.
- Assisted Wayne County highway department on their project on Savannah Springlake Rd. with our force feed loader and trucks
- Lauren Martin has been hauling 1A stone for our chip sealing which is scheduled for mid-June
- Seneca Stone is scheduled to pave two sections of old 31 later in June
- Roadside mowing was started the second week of May and has been ongoing throughout several issues with the mower tractor

Motion By; Montemorano 2nd by; Record to enter the February Highway report to the minutes.
Ayes; Carr Jr., Record, Montemorano, Malbone

Justice

Motion by; Malbone /2nd by; Montemorano to accept the two justice reports submitted by that department for the month of May.

Ayes; Carr Jr., Record, Malbone, Montemorano

Landfill –

No updates for this meeting, the next scheduled meeting will be June 9th in the Galen Board Room.

Review and Adopt Minutes

Galen Board Meeting Minutes – May 12, 2025

Motion by; Malbone 2nd by; Record to accept the minutes as submitted.

Ayes; Carr Jr., Record, Montemorano, Malbone

Other information for this meeting;

Resolution No. 9 - 2025 Surplus Equipment

Motion by; Malbone 2nd by; Montemorano to adopt Resolution No. 9 - 2025 for surplus of the listed equipment.

Ayes; Carr Jr., Record, Malbone, Montemorano

- 3 Dell Monitors
- 1 Zebra Printer
- 1 HP Printer
- 1 Brother Fax Machine
- 1 Fellows Shredder
- 3 Dell Wired Keyboards
- 1 Dell Wired Mouse
- 1 Set Computer Speakers
- 1 Generic Desk Top Shredder
- 1 Kenmore Humidifier
- 1 Motorola Radio w/Charger
- 1 Motorola Pager w/Charger

It was stated at this time that all is set for the Townwide clean-up this coming weekend. Dumpsters are being delivered on Thursday and electronics trailer will be here on Wednesday. The Village and Town crews will be helping both days.

Revenues Received –

Wayne County Treasurer – 1st Quarter Sales Tax - \$86,692.46

Motion by; Montemorano 2nd by; Record to enter the revenues to the minutes.

Ayes; Carr Jr., Record, Malbone, Montemorano

Supervisor

Motion by; Montemorano 2nd by; Record to accept the Supervisor's report as submitted for the month of May.

Ayes; Carr Jr., Record, Malbone, Montemorano

Town Clerk

Motion by; Malbone 2nd by; Record to accept the Town Clerk's regular report as submitted for the month of May.

Ayes; Carr Jr., Record, Montemorano, Record

Zoning

Motion by; Montemorano 2nd by; Record to accept the Zoning report as submitted for the month of May.

Ayes; Carr Jr., Record, Malbone, Montemorano

Review and Approve Warrants – June 2025

General Warrant: V# 105 – 126 in the amount of \$28,603.09

Highway Warrant: V# 95 – 108 in the amount of \$54,935.90

Landfill Warrant: V# 126 in the amount of \$1,561.42

Motion by; Montemorano 2nd Malbone to approve payment for the (3) warrants
Ayes; Carr Jr., Record, Montemorano, Malbone

With no further business before the board a **Motion** made by Record 2nd by Malbone to adjourn
the meeting at 8:00pm
Ayes; Carr Jr., Record, Malbone, Montemorano

Respectfully submitted,
Norma Lancaster – Galen Town Clerk